



Job Posting: Lands Officer Trainee

Are you interested in a career in the Land Management field?

Job Title	: Lands Officer Trainee
Location	: Gitanmaax Lands Office – First Nations High School Building
Department	: Lands Department
Schedule of work	: Part time requiring 4 days per week from 8:30 a.m. to 4:30 p.m. (28 hours)
Wage	: \$23.00 to \$25.00 per hour
Reports to	: Senior Lands Officer

Gitanmaax Band invites applications for a part time trainee for reserve land management. Working part time in the Gitanmaax Band Lands Office, the Trainee will be introduced to land management and the Housing Program.

If the trainee shows a genuine interest and ability to excel in this technical field, the applicant will be registered into the National Aboriginal Land Managers' Association- 2-year training program. This training program is delivered in modular format requiring some travel. Upon successful completion of the training, the candidate will obtain the **National Land Manager's Certification** and will lead to full time employment at the Gitanmaax Band.

Key Qualifications

1. Grade 12 graduate with Dogwood Diploma
2. Minimum 1 year of office administration experience.
3. Strong interpersonal skills – must have the ability to work effectively with Gitanmaax Band members.
4. Computer skills and knowledge, including Microsoft Office (Word, Outlook, Excel).
5. Organizational skills with attention to detail.
6. Verbal and written communication skills to communicate with band members, other technicians and professionals.
7. Ability to work independently with minimal supervision, as well as cooperatively as a contributing member of a team.
8. Must be able to occasionally work flexible hours.
9. Must have a valid BC Drivers licence.

To apply please send a covering letter (explaining why you are interested in a career in Land Management) by mail, fax or email, together with a full resume and two (2) current references to:

GITANMAAX BAND COUNCIL

4240 Field Street

P.O. Box 440

Hazelton, B.C. V0J 1Y0

Fax 250-8426364

Email: info@gitanmaax.com

CLOSING DATE: February 20, 2026 @ 4:00 PM

Only those potential candidates selected for an interview will be contacted.